



**Curtin University Alumni Singapore Chapter (CUASC)
AGM (Election Year) 2017
& Networking Event**

7th March 2017

To: Members,
Curtin University Alumni Singapore Chapter (CUASC)

AGM NOTICE & AGENDA

NOTICE IS HEREBY GIVEN that, in accordance with Article 8.2 of the Constitution of the Curtin University Alumni Singapore Chapter, the Annual General Meeting (AGM) of the Curtin University Alumni Singapore Chapter (CUASC) will be held as follows :-

Date: Saturday, 25th March 2017
Time: 2.00 pm – 6.00 p.m.
Venue: Wine & Chef
7 Keong Saik Road
Singapore 089115

The Agenda of the Annual General Meeting is as follows:-

1. Attendance and apologies
2. Welcome and opening speeches for AGM 2017
 - a. Welcome speech by Current CUASC President, Mr Edmund Seng
 - b. Opening Speech by Pro-Vice Chancellor, Professor Robert Evans, Curtin Singapore
3. Minutes for AGM 2016 Meeting
4. Financial Report for the year 2016



5. Executive Committee Annual Report for the year 2016

6. Motion of Notice

- 4.1** All graduates of Curtin Singapore, Curtin University (formerly known as Curtin University of Technology) and the former West Australian Institute of Technology (WAIT) who are **Citizens or Permanent Residents of Singapore shall be by default Ordinary members of the Association.**

Only Ordinary Members (Voting Members) of CUASC are eligible to raise a Motion of Notice on the agenda at the AGM.

Members: please ensure that you have completed the Motion of Notice Form in its entirety. Return the form by mail or fax to: **Curtin University Alumni Singapore Chapter**, Curtin Singapore, 90 and 92 Jalan Rajah, and Singapore 329162 or **Fax No.: 65938001 or email to: *matt.loo@cuasc.org.sg***

The Notice of Motion Form must be received by Thursday 23rd March 2017, 4.00 pm.

7. To elect the Executive Committee for the term of 2017/2018 consisting of the following key office bearing positions : –

- I. President
- II. Vice President
- III. Secretary
- IV. Assistant Secretary
- IV Treasurer
- V Assistant Treasurer

NOTE: Nominations are now open for the election of key office bearers of the Executive Committee for the term of 2017/2018.

- 4.1** All graduates of Curtin Singapore, Curtin University (formerly known as Curtin University of Technology) and the former West Australian Institute of Technology (WAIT) who are **Citizens or Permanent Residents of Singapore shall be by default Ordinary members of the Association.**



Only Ordinary Members (Voting Members) of the CUASC are eligible to stand for election as key office bearers in the executive committee, to nominate and second candidates for such election and to vote at the AGM.

Nominators: Please ensure that you have complete information of your Nominee and submit your nomination with his/her consent by mail or fax to: Curtin University Alumni Singapore Chapter, Curtin Singapore, 90 and 92 Jalan Rajah, and Singapore 329162 or *Fax No.: 65938001 or email to: matt.loo@cuasc.org.sg*

The Notice of Motion Form must be received by Thursday 23rd March 2017, 4.00 pm.

8. To elect one voting member, not being member of the Executive Committee, as Honorary Auditor for the term 2017/2018
 - 4.1 All graduates of Curtin Singapore, Curtin University (formerly known as Curtin University of Technology) and the former West Australian Institute of Technology (WAIT) who are **Citizens or Permanent Residents of Singapore shall be by default Ordinary members of the Association.**

Only Ordinary Members (Voting Members) of the CUASC are eligible to stand for election for Honorary Auditor position, to nominate and second candidates for such election and to vote at the AGM.

Nominators: please ensure that you have complete information for your Nominee and submit with his/her consent for your nomination by mail or fax to: Curtin University Alumni Singapore Chapter, Curtin Singapore, 90 and 92 Jalan Rajah, and Singapore 329162 or *Fax No.: 65938001 or email to: matt.loo@cuasc.org.sg*

The Notice of Motion Form must be received by Thursday 23rd March 2017, 4.00 pm.



9. Any Other Business:-

- a) CUASC President to introduce newly elected CUASC Executive Committee Office Bearers and newly elected Honorary Auditor for 2017/2018.
- b) Update of all upcoming events and activities in 2017.

10. End of AGM 2017

Matthew Loo
Honorary Secretary,
Curtin University Alumni Singapore Chapter

Edmund Seng
President,
Curtin University Alumni Singapore Chapter