



JOIN THE CURTIN UNIVERSITY YOUNG ALUMNI ADVISORY BOARD

Curtin University is seeking applications from graduates aged 35 and under to nominate for one of the vacant volunteer positions on the Young Alumni Advisory Board (YAAB). Becoming a Board Member will provide you with the opportunity to contribute to the direction of Curtin's Young Alumni Program, creating meaningful opportunities which support the social, personal and professional development of our young alumni community and beyond.

Who are we?

The YAAB is a team of dedicated, driven and passionate Curtin graduates who embody Curtin's values of integrity, respect, courage, excellence and impact. [Find out more via our website.](#)

What do we do?

- We create events and programs that support the social, personal and professional development of our young alumni community
- We celebrate and promote the achievements of our fellow graduates
- We act as ambassadors for the University
- We raise money to support current students
- We aim to build a supportive and beneficial (and fun!) young alumni community on a local and global scale.

Vacant volunteer positions

Secretary

- Take the lead in coordinating and implementing administrative processes for the YAAB
- Draft agendas and take minutes for meetings
- Contribute to YAAB initiatives.

Event Coordinator (three roles available)

- Work with a team of event coordinators to conceptualise and implement young alumni events with support from Curtin's Alumni and Community Relations and Corporate Events teams.

Time commitment

YAAB meetings occur once a month (teleconference available). Members dedicate anywhere from four-eight hours a month, including board meetings. However, this may vary depending on what initiatives we have going on at the time. We also have a planning day at the end of each calendar year.

Nomination process

Nomination

If you would like to nominate for one of the vacant positions, **please complete the nomination form below** and send it to youngalumni@curtin.edu.au by 5pm Monday 20 August 2018. Nominees may be required to present a one-three minute speech at the AGM before voting.

Secunder

Your secunder needs to be a member from the YAAB. Please reach out to us via youngalumni@curtin.edu.au or send us a direct message via our [Facebook page](#). We look forward to hearing from you.

Voting

Completed nominations will be circulated to Curtin young alumni one week before the AGM. If you would like to take part in voting, you will have the opportunity to review the nominations before casting your vote at the AGM or via a proxy vote.

The AGM agenda, further information on the voting process (including proxy votes) and any other important details will be provided when we circulate the completed nominations.

Questions?

If you have any questions, please email us via youngalumni@curtin.edu.au or call +61 8 9266 1668.

Not based in Perth?

We understand that as our AGM is based in Perth, young alumni who live globally will not be able to attend. If you would like an update after our AGM, please let us know.

Connect

[Website](#)
[Facebook page](#)
[Facebook group](#)
[Young alumni stories](#)
[Podcast series #Talks4Change](#)



BOARD MEMBER NOMINATION FORM

CURTIN UNIVERSITY YOUNG ALUMNI ADVISORY BOARD (YAAB)

1. NOMNIEE DETAILS

NOTE: Your name, degree and graduation year **will** be included when we disseminate your completed nomination for voting.

Full name:	
Degree/s:	
Graduation year/s:	

2. CONTACT INFORMATION

NOTE: Your email, phone and address **will not** be included when we disseminate your completed nomination for voting. This information is for Curtin's Alumni and Community Relations team only.

Email address:	
Phone number:	
Postal address:	

Continue to the next page.



NOTE: The information you provide from section 3 – 8 **will** be included when we disseminate your completed nomination for voting. Please consider this when completing the form.

3. SELECT WHICH ROLE YOU ARE NOMINATING FOR

Secretary

Event Coordinator (three positions available)

4. SKILLS, EXPERIENCE AND NETWORKS

NOTE: No more than 150 words per question.

4.1 What skills would you bring to the YAAB in the role you are expressing interest in?

4.2 What experience would you bring to the YAAB in the role you are expressing interest in?

4.3 What networks would you bring to the YAAB in the role you are expressing interest in?



5. PREVIOUS INVOLVEMENT

5.1 What involvement (if any) have you had with, or what contributions (if any) have you made to the Young Alumni Program, the YAAB or the young alumni community?

6. BIOGRAPHY

6.1 Provide a biography written in third person:

7. NOMINEE

8. SECONDER

Your seconder needs to be a YAAB Board Member. Please reach out to the YAAB via youngalumni@curtin.edu.au or send us a direct message via our [Facebook page](#). We look forward to hearing from you and discussing your nomination.

Nominee name:		Name of YAAB Board Member:	
Date:		Date:	

NOTE: Nominees may be required to do a one-three minute speech at the AGM before voting.

Thank you for taking the time to complete your nomination. Please email your completed nomination to youngalumni@curtin.edu.au by 5pm Monday 20 August 2018.