



2017 ALUMNI ACHIEVEMENT AWARDS - CONDITIONS OF NOMINATION

1. In these terms and conditions (the "Terms and Conditions"), "we", "our" or "us" means Curtin University.
2. You agree that any personal information will be handled in accordance with Curtin's Privacy Statement located at rim.curtin.edu.au/privacy/
3. The Program is being run by the Office of Advancement on behalf of Curtin University, GPO Box U1987, Perth, Western Australia, 6845. All nominations must be submitted to the Office of Advancement via email or post.
4. Nominations will be accepted from Curtin Council members and staff of the University, as well as Curtin graduates and other community members.
5. All candidates must be a Curtin graduate to be eligible to win an award. A graduate of Curtin is a student who has had their award conferred by the University's Council. Conferral is when the Council approves the production of the award certificate and the application of the Curtin Graduation Seal.
6. Current members of Curtin Council, current members of University staff and serving Federal, State or local government politician (or the international equivalent) are not eligible to be nominated in any award category.
7. Current Curtin students are not eligible to be nominated in any award category.
8. An alumnus cannot win more than one award category in any calendar year and cannot win the same award category more than once.
9. Awards will not be awarded posthumously.
10. Joint nominations and self-nominations will not be accepted.
11. Alumni awards are not transferrable.
12. Candidates for the Young Alumnus Award must be a Curtin graduate 30 years of age and under at the time of nomination. If candidates do not meet this age criterion, the nomination will not be accepted.
13. Nominations must include valid contact details for two referees who can be contacted to provide a reference. Submissions missing certification documentation or valid referee contact details will be deemed ineligible for consideration.
14. Candidate, referee and nominator information collected during the nomination process will only be used by Curtin for processes that directly relate to the Alumni Achievement Awards during the calendar year the information was collected.

15. The names of the candidate, the nominator and referee(s) will only be disclosed by Curtin to the Selection Committee and the Office of Advancement.
16. The winners for each individual award category will be contacted by a Curtin staff member to offer them opportunity to accept the award. If the candidate does not accept the award, Curtin reserves the right to offer another candidate the award or to not offer the award during the calendar year.
17. If a winner does not respond to Curtin's offer of the award within the specified time period (usually five working days), Curtin reserves the right to offer another candidate the award or to not offer the award during the calendar year.
18. In the event where the selection committee deems no candidate meets the selection criteria, the University is not obligated to allocate an award during the particular calendar year. The number of awards allocated in each category will be at the discretion of the selection panel.
19. The selection committee's decision during the selection of finalists and award winners is final. Nominators or nominees with a grievance about the selection process should direct their concerns to the Office of Advancement.
20. Curtin will take reasonable steps to maintain the security of all information which the nominator transmits to the University but we cannot guarantee that it will remain totally secure. Accordingly any information which you transmit to us is transmitted at your own risk.
21. Where personal details of candidates are provided as part of the nomination process, Curtin will comply with its Privacy Statement. Any and all personal information, including email addresses, collected at this website will be kept in accordance with these Terms and Conditions and will not be sold, reused, rented, loaned or otherwise disclosed to any third part for any purpose whatsoever.
22. You agree to indemnify and hold Curtin and its subsidiaries, affiliates, officers, agents, employees, partners and licensors harmless from any claim against us arising out of content you submit, post, transmit or otherwise make available through the website, your use of the Site, your connection to the Site, your breach of these Terms and Conditions, or your violation of any rights of another, including all damages, losses, and expenses of any kind (including reasonable legal fees and costs) related to such a claim.
23. By signing the Nominator Declaration, you agree to be bound by these Terms and Conditions.

CONTACT US

Please contact the Office of Advancement if you require any assistance with completing a nomination:

Phone: +61 8 9266 3113

Email: alumni@curtin.edu.au